



# Equipment Purchase & Management Agreement



1. Landowner billing is completed by the PF State Office based on the drill rental information supplied by the managing partner via e-mail on a weekly basis during the planting season.
2. Landowners will be invoiced a standard user fee for each use of the equipment based on the beginning and ending acre meter reading (Rental rate set at \$12/acre for current PF members vs. \$25/acre for non-members).
3. Once rental and membership fees are collected, the funds are deposited into an account where chapter funds are held for future drill repairs, managing partner compensation and the purchase of future no-till grass drills. Since PF chapters can only apply for funding from the Nebraska Environmental Trust to purchase a no-till drill one time, it is crucial that drill rental fees be held for future no-till drill costs and replacement.
4. Managing partners are compensated from the rental fees collected at a rate of \$3 per acre. The remaining \$9 or \$22 per acre (depending on the membership status of drill renter) is placed into an account where the chapter dollars are held separate and balance information is available.
5. Managing partners will submit drill maintenance and repair costs to the PF State Office for payment.

## **PF & QF CHAPTERS AGREE TO:**

1. Purchase a Truax no-till grass drill that has a minimum planting width of 10 feet, but not so large as to require a trailer to haul the drill. Prior to determining which drill model option to purchase, that decision is discussed with the PF Regional Representative.
2. Locate a Managing Partner to administer the sign-up, maintenance, repair and use of the equipment. Provide managing partner information (Name, address, phone number, and rental rate) to the Pheasants Forever state office. This information will be promoted to the public via the Nebraska PF website.

3. Purchase Insurance through Pheasants Forever, Inc. PF Equipment Insurance form is available through your PF Regional Representative.
4. Provide a complete summary of all habitat established with the equipment. Drill Summaries will be due into the regional Pheasants Forever office two times per year (**December 31 and June 30**). This summary should typically be completed by your managing partner at the time of drill rental and includes: cooperator name and address, planting location (County, Township, Range and section number), number of acres planted, mixture planted, and fees charged.
5. Promote the equipment in the following manner:
  - (A). No-till Grass Drill must be exhibited at the annual banquet displaying all partnership stickers that apply. Contact your PF Regional Representative for appropriate or replacement decals.
  - (B). Promote the drills availability at the local NRCS, NGPC, and NRD office each year through posters, flyers, etc. A poster promoting your drill and its availability are available through the PF State Office.

### **MANAGING PARTNERS AGREE TO:**

1. The typical Nebraska PF no-till drill is rented out about 20 to 35 times per year. That will mean managing partners will work with landowners 40 to 70 times per year to calibrate, check out and check back in a no-till drill.
2. The equipment will be managed by a party where a contact is available during normal business hours.
3. Prior to each use, the managing party will:
  - (A). Ensure that the equipment is in proper working order and calibrated for its next use.
  - (B). Collect a deposit fee and go through a rental agreement form with each user of the equipment. Part of this process is to record a beginning and ending acre meter reading from which the landowner billing is calculated.
  - (C). Complete a rental agreement form and record landowner name and address, beginning and ending acre meter readings, and mixture planted.
4. Upon return, inspect the equipment, complete the rental agreement form and return deposit fee when appropriate.